

CLIENT NAME & ADDRESS



CONTACT

TEL:

INSTRUCTIONS

COUNTRY

CLIENT REF:

PLEASE TICK APPROPRIATE BOXES:

LOCAL CHAMBER OF COMMERCE

U.S.A CHAMBER OF COMMERCE

NOTARY PUBLIC

M.C.A. E.M.E.A

ARAB CHAMBER OF COMMERCE

EMBASSY

FOREIGN OFFICE

M.A.F.F/D. T./OTHER

YOUR REQUIREMENTS

PLEASE TICK/COMPLETE APPROPRIATE BOXES

GROSS WT NET WT NO OF CARTONS

AIR SEA ROAD PARCEL POST

DELIVER 1st CLASS OVERSEAS COURIER

OVERNIGHT COURIER R.M.S.D COLLECT

IN ORDER TO HELP US SPEED YOUR DOCUMENTATION THROUGH THE SYSTEM, PLEASE ENSURE THE MANUFACTURERS ARE STATED ON THE INVOICE OR ON A SEPARATE SHEET. THANK YOU IN ADVANCE FOR YOUR CO-OPERATION.

OFFICE USE ONLY

INFO/COMMENTS

FEES - ZERO RATED

EMBASSY

NOTARY PUBLIC

FOREIGN OFFICE

POST

FEES - STANDARD RATED

ABCC

E.C

HANDLING

TYPING/L/C

O'NIGHT

O'SEAS

F.DEC

OTHER

TOTAL (EXC. VAT)